



Employment Application

City of Alburnett

103 N Main Street

PO Box 326

Alburnett IA 52202

Phone number: (319) 842-2692 Fax number: (319) 842-2537

City of Alburnett Website: <http://www.alburnettia.org/>

Position: City Clerk/Treasurer

Please use ink or type

Be sure to sign this application

PERSONAL INFORMATION		
Name (Last, first. Middle)		Social Security Number
Number and Street		
City, State, Zip Code		
Daytime Phone	Home Phone	Are you at least 18 years old? Yes No
Have you ever been convicted of a felony?.....		Yes No
Do you object to inquiry of your present or past employers for work references?.....		Yes No
If you answer yes to any of the above questions, please explain (A "Yes" answer does not bar you from consideration for employment with the City of Alburnett)_____		
Do you have a valid Driver's License?.....		Yes No

EDUCATION			
Institution (Name, City, State)	Course or Major	Highest Grade Completed Certificate or Degree	Date Acquired
High School			
College			
Business, Trade, Other			

EMPLOYMENT HISTORY: (List employment for the past ten years, beginning with most recent)				
Employer	Address/Phone	Salary	From(mo/yr)	To(mo/yr)
Job Title	Supervisor's Name	Reason for Leaving		
Describe Major Job Duties:				

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Describe Major Job Duties:				

MILITARY		
U.S. Military Service Branch/Rank	Dates: From To	Specialty (Training Received)

List any other information, skills, special training, or experience that would apply to the performance of the position you are applying.

The facts set forth in my application for employment are true and complete. I authorize my former employers and educational institutions to give any information they may have regarding me, unless otherwise specified. I also hereby release them and their organizations from all liability for any damage whatsoever for issuing this information. I understand that if employed, false statements or omissions of information requested on this application shall be considered sufficient cause for dismissal.

Signature

Date